



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
Phone 860-774-7350 / Fax 860-774-1308 / Web Site www.nddh.org

May 2017

Woodstock Fair Vendors,

The Northeast District Department of Health is delighted to again partner with the Woodstock Agricultural Society to make the annual Woodstock Fair the cleanest, healthiest, and safest it can be for fairgoers and vendors alike.

To assure a successful event, please take the time to read the enclosed packet of material for food vendors.

All food vendors will be required to obtain a food service permit in compliance with the Connecticut Public Health Code. This permit must be displayed in a prominent location in your booth during the entire fair. In addition, all food vendors must possess a current Qualified Food Operator's (QFO) license or Food Awareness and Safety Training (FAST) Certificate, one to be displayed in your booth and a copy to be forwarded with your completed application for a permit. Information on a free FAST class is contained in this packet.

Please Note: Food Vendors with Multiple Booths – If all of your locations serve the exact same menu, you may simply make additional photocopies of your original application and return them with appropriate fees. If your locations serve different menu items, you must complete a separate application for each booth.

Fees: Each health department food permit fee is \$150. Vendors must pay for separate permits for multiple booths (i.e., six booths will require \$900 in permit fees.) NDDH is again happy to extend a professional courtesy to all U.S. Veterans by waiving one NDDH permit fee. The veteran must own and operate the concession and will be required to pay for multiple locations. Veterans must submit a copy of their DD214 with application.

Notice to Soft Serve Ice Cream Vendors: In order to sell soft serve ice cream at the fair you must have a frozen dessert license from the Connecticut Dept. of Consumer Protection. You may contact Ted Faulise at ted.faulise@ct.gov or (860)713-6160.

If you have questions regarding proper preparation and sanitation procedures, please contact a member of the NDDH Environmental Health staff at (860)774-7350.

Please complete the enclosed application in its entirety and send it with the appropriate fees directly to:

The Woodstock Agricultural Society, P.O. Box 1, S. Woodstock, CT 06267 Attn: Concessions.

Please make all checks payable to the Woodstock Agricultural Society. The Concessions Manager will be responsible to forward all collected fees and documentation to the health department for processing.

Proper food handling is the responsibility of all food vendors at the fair. For the sake of thousands of fairgoers, your professional reputation and, indeed, the reputation of the entire Woodstock Fair, we urge you to strive for the highest standards of excellence. We are here to help you achieve the goal of making the Woodstock Fair a safe and tasteful experience for all.

Sincerely,

Northeast District Dept. of Health



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WOODSTOCK FAIR 2017 Temporary Food License Application

I. Event:

Name of Organization/Individual Applying for Permit: _____

Vendor Location: _____

Concession Name: _____

Booth Name (If different than above): _____

Title of Event: WOODSTOCK FAIR

Location of Event: WOODSTOCK FAIRGROUNDS

Street Address: ROUTES 169 & 171 Town: WOODSTOCK

Type of Facility: e.g., Tent, Food Trailer, Food Booth, Cart, etc. _____

Start Date: 09/01/2017 End Date: 09/04/2017 Operation Times: Normal Fair Hours

Is above organization a non-profit? Yes _____ No _____ If so, tax exempt # _____

II. Contact Person (Owner or Manager of Food Concession):

Name: _____ Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone (Home): _____ Phone (Work): _____ Phone

(Cell): _____ Fax: _____

Name of FAST Participant Overseeing Event: _____

Copy of FAST Certificate or QFO certificate must be attached to application. If no one has FAST or QFO training, please complete the attached registration form for the class being provided by NDDH at the Fairgrounds on August 31st, 6pm to 8:00pm

Signature: _____ Date: _____

PLEASE COMPLETE RESERVE SIDE!

III. Please list all items on proposed menu:

IV. Food Storage/Disposal:

How will foods be stored at proper temperatures?

Hot: _____

Cold: _____

Method of grease disposal? _____

What are your transportation methods? (If applicable): _____

What/who is your food source? _____

What are your overnight storage methods? _____

Is there running water? Yes _____ No _____ Hot? _____ Cold? _____

Date water last tested: **Water test provided by Woodstock Fair**

Soft Serve Ice Cream Vendors: CT Frozen Dessert Lic. # _____ Exp. Date _____

V. Please list names of all workers and those who hold a FAST (Food Awareness Safety Training) Certificate.

For Concessions/NDDH Use Only:

Fee Paid: \$ _____ Date Recd: _____

Check #: _____ Receipt #: _____

FAST/QFO Received: _____

DD-214 Received: _____

Re-Inspection Required: _____

Invoice #: _____ Date sent: _____

Re-Insp: \$ _____ Date Recd: _____

Check #: _____ Receipt #: _____

FOOD AWARENESS AND SAFETY TRAINING for WOODSTOCK FAIR VENDORS

Sponsored by the Northeast District Department of Health



The FAST class provides training in proper food handling techniques and is ideal for business owners, volunteers, and new employees working with food which have not taken the Qualified Food Operator Certification course. FAST Certification is valid for five years.

Date: Thursday, August 31, 2017

Time: 6:00 – 8:00 p.m.

**Location:
Woodstock Fairgrounds
Rte 169 & 171
S. Woodstock, CT 06267**

(Check with Food Concession Office for exact location on fairgrounds.)

To register, return this form or call the Northeast District Dept. of Health at (860)774-7350.

Date of Class: 8/31/17 Date Submitted: _____ Mail: _____
Name: _____ Northeast District Department of Health
Home Address: _____ 69 South Main Street, Unit 4
City: _____ State: _____ Brooklyn, CT 06234
Zip: _____ Phone: _____ Ph: (860) 774-7350 Fax: (860) 774-1308

VENDOR/BOOTH NAME: _____